



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

CALENDAR - 2024 - EXAM TIME TABLE

CERTIFICATE COURSES

தமிழ் பண்டிட் பயிற்சி சான்றிதழ் (Certificate in Tamil Pandit)			
S.N	Date	Subject Code	Course Description
1	11-11-24	CTP 1	தமிழ் கற்பிக்கும் முறைகள்
2	12-11-24	CTP 2	கல்வி உளவியலும் பள்ளி ஆட்சி முறையும்
3	13-11-24	CTP 3	கல்வியும், செய்தி மற்றும் தகவல் தொழில் நுட்பமும்

திருக்குறள் படிப்பு சான்றிதழ் (Certificate in Thirukkural Studies)			
S.N	Date	Subject Code	Course Description
1	11-11-24	CTS 1	திருக்குறள் - ஒரு அறிமுகம்
2	12-11-24	CTS 2	வாழ்வியல் நெறிகள் மற்றும் சமூக நெறிகள்
3	13-11-24	CTS 3	அக மரபுகள்
4	14-11-24	CTS 4	இன்றைய சமூக சிக்கல்களும் திருக்குறள் விழுமியங்களும்

செந்தமிழ் படிப்பு சான்றிதழ் (Certificate in Classical Studies)			
S.N	Date	Subject Code	Course Description
1	11-11-24	CTS 1	செந்தமிழ் - ஒரு அறிமுகம்
2	12-11-24	CTS 2	செந்தமிழ் கற்பிக்கும் முறைகள்
3	13-11-24	CTS 3	செந்தமிழும் தகவல் தொழில் நுட்பமும்

CERTIFICATE IN NANNY CARE (CNC)			
S.N	Date	Subject Code	Course Description
1	11-11-24	CNC 1	Nurturing Children
2	12-11-24	CNC 2	Health, Safety and First Aid
3	13-11-24	CNC 3	Work Environment

CERTIFICATE IN EVENT MANAGEMENT (CEM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	CEM 1	Principles of Event Management
2	12-11-24	CEM 2	Event Planning
3	13-11-24	CEM 3	Event Marketing and Advertising

CERTIFICATE IN SOCIAL WORK (CSW)

S.N	Date	Subject Code	Course Description
1	11-11-24	CSW 1	Elements of Social Work
2	12-11-24	CSW 2	Family and Child Welfare
3	13-11-24	CSW 3	Welfare of Backward classes

CERTIFICATE IN DISASTER MANAGEMENT (CDM)

S.N	Date	Subject Code	Course Description
1	11-11-24	CDM 1	Introduction to Hazards, Vulnerabilities and Disasters
2	12-11-24	CDM 2	Disaster Risk Reduction and Development Planning
3	13-11-24	CDM 3	Disaster Response and Post-Disaster Recovery

CERTIFICATE IN MECHANICAL DRAUGHTSMAN (CMD)

S.N	Date	Subject Code	Course Description
1	11-11-24	CMD1	Mechanical Technology and Material Science
2	12-11-24	CMD 2	Engineering Drawing and CAD
3	13-11-24	CMD 3	Mechanical Drafting

CERTIFICATE IN CIVIL DRAUGHTSMAN (CCD)

S.N	Date	Subject Code	Course Description
1	11-11-24	CCD 1	Basic Engineering Drawing
2	12-11-24	CCD 2	Engineering Drawing and CAD
3	13-11-24	CCD 3	Computer Aided Drafting

CERTIFICATE IN MECHANIC MOTOR VEHICLE (MMV)

S.N	Date	Subject Code	Course Description
1	11-11-24	CMMV 1	Trade Theory
2	12-11-24	CMMV 2	Workshop Calculation & Science
3	13-11-24	CMMV 3	Engineering Drawing
4	14-11-24	CMMV 4	Practical

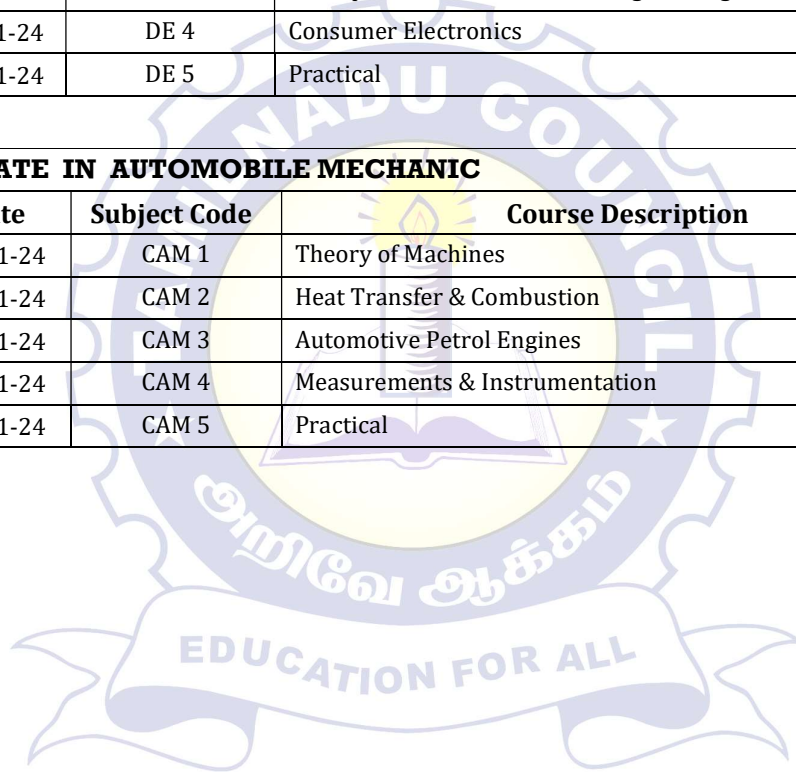
CERTIFICATE IN ELECTRICIAN (CE)

S.N	Date	Subject Code	Course Description
1	11-11-24	CE 1	Trade Theory
2	12-11-24	CE 2	Workshop Calculation & Science
3	13-11-24	CE 3	Engineering Drawing
4	14-11-24	CE 4	Practical

CERTIFICATE IN DIESEL MECHANIC			
S.N	Date	Subject Code	Course Description
1	11-11-24	CDM 1	Trade Theory
2	12-11-24	CDM 2	Workshop Calculation & Science
3	13-11-24	CDM 3	Engineering Drawing
4	14-11-24	CDM 4	Practical

DIPLOMA IN ELECTRONICS			
S.N	Date	Subject Code	Course Description
1	11-11-24	DE 1	Electronic Devices and Circuits
2	12-11-24	DE 2	Digital Electronics
3	13-11-24	DE 3	Principles of Communication Engineering
4	14-11-24	DE 4	Consumer Electronics
5	15-11-24	DE 5	Practical

CERTIFICATE IN AUTOMOBILE MECHANIC			
S.N	Date	Subject Code	Course Description
1	11-11-24	CAM 1	Theory of Machines
2	12-11-24	CAM 2	Heat Transfer & Combustion
3	13-11-24	CAM 3	Automotive Petrol Engines
4	14-11-24	CAM 4	Measurements & Instrumentation
5	15-11-24	CAM 5	Practical





TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

DIPLOMA PROGRAMMES

DIPLOMA IN HUMAN RESOURCE MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	11-11-24	DHRM 1	Principles of Human Resource Management
2	12-11-24	DHRM 2	Organizational Behaviour
3	13-11-24	DHRM 3	Organizational Development
4	14-11-24	DHRM 4	Human Aspects of Productivity
5	15-11-24	DHRM 5	Counselling Skills for Managers

DIPLOMA IN PHYSICAL EDUCATION (D.P.Ed)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DPE 1	Foundations of Physical Education
2	12-11-24	DPE 2	Basic Anatomy and Physiology
3	13-11-24	DPE 3	Methods of Physical Education
4	14-11-24	DPE 4	Sports injuries and rehabilitation
5	15-11-24	DPE 5	Organisation & Administration of Physical Education

DIPLOMA IN MONTESSORI TEACHER TRAINING (M.T.T)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DMTT 1	Child Development And Nutrition
2	12-11-24	DMTT 2	School Administration
3	13-11-24	DMTT 3	Early Childhood Education
4	14-11-24	DMTT 4	Language And Communication
5	15-11-24	DMTT 5	Parental Counselling

DIPLOMA IN JOURNALISM AND MASS COMMUNICATION (DJMC)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DJMC 1	Science of Human Communication
2	12-11-24	DJMC 2	Print Journalism
3	13-11-24	DJMC 3	Radio and TV Journalism
4	14-11-24	DJMC 4	Reporting and Editing
5	15-11-24	DJMC 5	Advertising and Public Relations

DIPLOMA IN TEACHER EDUCATION (D.T.ED)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DTE 1	Foundations of Education
2	12-11-24	DTE 2	Philosophical Perspectives of Education
3	13-11-24	DTE 3	Moral and Value Education
4	14-11-24	DTE 4	Psychology of Learning
5	15-11-24	DTE 5	Knowledge of School Curriculum Development
6	16-11-24	Pedagogy of School Subject*-(Teaching Subject)	
		Electives	
		DTE 5EN	Teaching English
		DTE 5RL	Teaching Tamil
		DTE 5MA	Teaching Mathematics
		DTE 5SC	Teaching Science
		DTE 5HI	Teaching History
		DTE 5GE	Teaching Geography
		DTE 5EC	Teaching Economics
		DTE 5CS	Teaching Computer Science
		DTE 5CO	Teaching Commerce
		DTE 5AC	Teaching Accountancy

DIPLOMA IN TAXATION (DT)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DT 1	Direct Taxes-I
2	12-11-24	DT 2	Direct Taxes-II
3	13-11-24	DT 3	Central Sales Tax and Value Added Tax
4	14-11-24	DT 4	Central Excise and Service Tax
5	15-11-24	DT 5	Customs Duty

DIPLOMA IN LABOUR LAW (DLL)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DLL 1	Law Relating to Industrial Relations
2	12-11-24	DLL 2	Law Relating to Wages and Monetary Benefits
3	13-11-24	DLL 3	Law Relating to Social Security & Safety Measures.
4	14-11-24	DLL 4	Law Relating to Trade Unions, Labour Welfare
5	15-11-24	DLL 5	Law Relating to Administrative Tribunals

DIPLOMA IN PUBLIC ADMINISTRATION (DPA)

S.N	Date	Subject Code	Course Description
1	11-11-24	DPA 1	Principles of Polity and Public Administration
2	12-11-24	DPA 2	Indian Administration
3	13-11-24	DPA 3	Public Personnel Administration
4	14-11-24	DPA 4	Financial Administration
5	15-11-24	DPA 5	Local Government and Administration

DIPLOMA IN POLICE ADMINISTRATION (DPOA)

S.N	Date	Subject Code	Course Description
1	11-11-24	DPOA 1	Police Administration and Investigation
2	12-11-24	DPOA 2	Penology and Correctional Administration
3	13-11-24	DPOA 3	Human Rights and Victimology
4	14-11-24	DPOA 4	Prevention of Crime and Delinquency
5	15-11-24	DPOA 5	Criminal Laws and Procedures

DIPLOMA IN INSURANCE AND RISK MANAGEMENT (DIRM)

S.N	Date	Subject Code	Course Description
1	11-11-24	DIRM 1	Principles of Management
2	12-11-24	DIRM 2	Principles and Practice of Insurance
3	13-11-24	DIRM 3	Insurance Legislations
4	14-11-24	DIRM 4	General Principles of Contract and Company Law
5	15-11-24	DIRM 5	Insurance and Business Environment

DIPLOMA IN HUMAN RIGHTS (DHR)

S.N	Date	Subject Code	Course Description
1	11-11-24	DHR 1	Human Rights: Historical, Comparative & Analytical Perspectives
2	12-11-24	DHR 2	International Protection & Enforcement of Human Rights
3	13-11-24	DHR 3	Indian Law on Human Rights
4	14-11-24	DHR 4	Rights of Special Groups and Collective Rights
5	15-11-24	DHR 5	Torture : Preventive Measures

DIPLOMA IN EXPORT MANAGEMENT (DEM)

S.N	Date	Subject Code	Course Description
1	11-11-24	DEM 1	Managerial Economics
2	12-11-24	DEM 2	Marketing Management
3	13-11-24	DEM 3	Exim Policy, Export Procedure & Documentation
4	14-11-24	DEM 4	Export & Import Management
5	15-11-24	DEM 5	International Finance & Foreign Exchange Management

DIPLOMA IN COMPUTER OPERATOR & PROGRAMMING ASSISTANT (DCOP)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DCOP 1	Data Structure Through C
2	12-11-24	DCOP 2	Sorting and Searching Techniques
3	13-11-24	DCOP 3	Binary Trees
4	14-11-24	DCOP 4	Programming with Java
5	15-11-24	DCOP 5	AWT Controls

DIPLOMA IN COMPUTERIZED ACCOUNTING (DICA)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DICA 1	Basics of Computers
2	12-11-24	DICA 2	Manual Accounting
3	13-11-24	DICA 3	Tally ERP 9
4	14-11-24	DICA 4	Banking and Finance
5	15-11-24	DICA 5	Communication Skills

DIPLOMA IN BEAUTICIAN (DIB)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DIB 1	Skin Care
2	12-11-24	DIB 2	Hair Care
3	13-11-24	DIB 3	Nail and Foot Care
4	14-11-24	DIB 4	SPA Therapy and Management
5	15-11-24	DIB 5	Cosmetology Practical

DIPLOMA IN YOGA (DIY)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DIY 1	Introduction to Yoga
2	12-11-24	DIY 2	Anatomy, Physiology for Yogic Practice
3	13-11-24	DIY 3	Teaching Methodology of Yogic Practice
4	14-11-24	DIY 4	Traditional Yoga
5	15-11-24	DIY 5	Yoga Practical

DIPLOMA IN SPORTS TEACHER TRAINING (DSTT)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DSTT 1	Human Anatomy and Physiology
2	12-11-24	DSTT 2	Introduction to Sports Management
3	13-11-24	DSTT 3	Psychosocial Aspects of Sport and Exercise
4	14-11-24	DSTT 4	Introduction to Sport Biomechanics
5	15-11-24	DSTT 5	Sport Coaching: Foundations of Coaching

DIPLOMA IN ANGANWADI (DAW)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DAW 1	Communicative English
2	12-11-24	DAW 2	Understanding Child
3	13-11-24	DAW 3	Early Childhood Care and Education Management
4	14-11-24	DAW 4	Anganwadi Management
5	15-11-24	DAW 5	Basics of Computers

DIPLOMA IN ART AND CRAFT (DAC)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DAC 1	Craft Making
2	12-11-24	DAC 2	Painting
3	13-11-24	DAC 3	Vegetable Carving
4	14-11-24	DAC 4	Modern Craft
5	15-11-24	DAC 5	Rare Craft

DIPLOMA IN EARLY CHILDHOOD EDUCATION (DECE)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DECE 1	Child growth and Development
2	12-11-24	DECE 2	Health Safety and Nutrition
3	13-11-24	DECE 3	Child Family and Community
4	14-11-24	DECE 4	Child Psychology
5	15-11-24	DECE 5	Educational Teachnology

DIPLOMA IN YOGA TEACHER TRAINING (DYTT)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DYTT 1	Introduction to Yoga
2	12-11-24	DYTT 2	Anatomy, Physiology for Yogic Practice.
3	13-11-24	DYTT 3	Teaching Methodology of Yogic Practice
4	14-11-24	DYTT 4	Traditional Yoga
5	15-11-24	DYTT 5	Practical Demonstration of Asanas

DIPLOMA IN FOOD SAFETY (DFS)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DFS 1	Food Fundamentals & Chemistry
2	12-11-24	DFS 2	Food Microbiology
3	13-11-24	DFS 3	Food Laws and Standards
4	14-11-24	DFS 4	Principles of Food Safety and Quality Management
5	15-11-24	DFS 5	Food Safety and Quality Management Systems

DIPLOMA IN LIBRARY AND INFORMATION SCIENCE (DLIS)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DLIS 1	Library and Society
2	12-11-24	DLIS 2	Library Management
3	13-11-24	DLIS 3	Library Classification
4	14-11-24	DLIS 4	Library Cataloguing
5	15-11-24	DLIS 5	Reference and Information Source

DIPLOMA IN POWER DISTRIBUTION MANAGEMENT (DPDM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DPDM 1	Electrical Circuit Theory
2	12-11-24	DPDM 2	Electrical Measurement & Measuring Instruments
3	13-11-24	DPDM 3	Power Distribution Systems
4	14-11-24	DPDM 4	Industrial Electronics
5	15-11-24	DPDM 5	Power Distribution System Automation

DIPLOMA IN AVIATION MANAGEMENT (DAM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DAM1	Engineering Design
2	12-11-24	DAM 2	Aerodynamics and Propulsion
3	13-11-24	DAM 3	Aircraft Systems
4	14-11-24	DAM 4	Avionics Systems
5	15-11-24	DAM 5	Airline Operations

DIPLOMA IN ENVIRONMENTAL MANAGEMENT (DAM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DEM 1	Principles and Practices of Management
2	12-11-24	DEM 2	Introduction to Environment Management
3	13-11-24	DEM 3	Environmental Legislation
4	14-11-24	DEM 4	Natural Resource Management
5	15-11-24	DEM 5	Environmental Pollution and Disaster Management

DIPLOMA IN FOOD TECHNOLOGY (DFT)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DFT 1	Food Technology
2	12-11-24	DFT 2	Food Microbiology
3	13-11-24	DFT 3	Food Analysis
4	14-11-24	DFT 4	Food Packaging
5	15-11-24	DFT 5	Food Chemistry

DIPLOMA IN REHABILITATION PSYCHOLOGY (DRP)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DRP 1	Perspectives of Disability
2	12-11-24	DRP 2	Models of Disability and Rehabilitation
3	13-11-24	DRP 3	Rehabilitation Psychology
4	14-11-24	DRP 4	Psychological Assessment and Evaluation
5	15-11-24	DRP 5	Psychological Rehabilitation and Intervention

DIPLOMA IN HEALTH ASSISTANT (NURSING ASSISTANT)- (DHA)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DHA 1	Basics of Anatomy and Physiology
2	12-11-24	DHA 2	Applied Microbiology
3	13-11-24	DHA 3	Basics of Patient Care and Health Care Assistance
4	14-11-24	DHA 4	Basics of Patient Care & Health care Assistance Practical-I
5	15-11-24	DHA 5	Basics of Patient Care & Health care Assistance Practical-II

DIPLOMA IN CRIMINOLOGY (DIC)			
S.N	Date	Subject Code	Course Description
1	11-11-24	DIC 1	Introduction to Criminology and Criminal Justice
2	12-11-24	DIC 2	Police, Courts and Criminal Law
3	13-11-24	DIC 3	Understanding Social Problems
4	14-11-24	DIC 4	Introduction to Policing
5	15-11-24	DIC 5	Homicide

DIPLOMA IN RURAL DEVELOPMENT (DRD)			
S.No	Date	Subject Code	Course Description
1	11-11-24	DRD 1	Rural Society, Polity and Institutions
2	12-11-24	DRD 2	Rural Resources, Production Systems and Livelihoods
3	13-11-24	DRD 3	Approaches and Strategies of Rural Management
4	14-11-24	DRD 4	Rural Development -Perspectives, Policies, Planning & Programmes
5	15-11-24	DRD 5	Rural Marketing and Agri-Business Development

DIPLOMA IN HEALTH & SANITATION (DHS)			
S.No	Date	Subject Code	Course Description
1	11-11-24	DHS 1	Human Anatomy and Physiology
2	12-11-24	DHS 2	Community Health and Nutrition
3	13-11-24	DHS 3	Environmental Sanitation
4	14-11-24	DHS 4	Public Health Administration
5	15-11-24	DHS 5	Behavioural Science and Communication

DIPLOMA IN AUTOCAD (DAC)			
S.No	Date	Subject Code	Course Description
1	11-11-24	DAC 1	Fundamentals of AutoCAD
2	12-11-24	DAC 2	Two Dimensional Drawing
3	13-11-24	DAC 3	Three Dimensional Drawing
4	14-11-24	DAC 4	Plotting 3D Models

DIPLOMA IN ORGANIC FARMING (DOF)			
S.No	Date	Subject Code	Course Description
1	11-11-24	DOF 1	Concept of Organic Farming
2	12-11-24	DOF 2	Organic Plant Nutrient Management
3	13-11-24	DOF 3	Organic Plant Protection
4	14-11-24	DOF 4	Organic Crop Production Practices
5	15-11-24	DOF 5	Organic Certification

DIPLOMA IN (DIM)			
S.No	Date	Subject Code	Course Description
1	11-11-24	DIM1	Understanding of Business and its Environment
2	12-11-24	DIM2	Management Principles and Applications
3	13-11-24	DIM3	Managing Human Resources
4	14-11-24	DIM4	Marketing and Retail Management
5	15-11-24	DIM5	Finance and Accounting for Management
6	16-11-24	DIM6	Operations Management

ADVANCED DIPLOMA IN MONTESSORI & PRIMARY EDUCATION (ADMP)			
S.No	Date	Subject Code	Course Description
1	11-11-24	ADMP1	Philosophy and Culture of Montessori
2	12-11-24	ADMP2	Introduction to Montessori Methods
3	13-11-24	ADMP3	Sensorial Education in Montessori
4	14-11-24	ADMP4	Educational Psychology
5	15-11-24	ADMP5	School Administration
6	16-11-24	ADMP6	Project Work



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

PG DIPLOMA PROGRAMMES

POST GRADUATE DIPLOMA IN TAMIL RESEARCH (PGDTR)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDTR 1	ஆய்வு நெறிமுறைகள்
2	12-11-24	PGDTR 2	தமிழ் ஆராய்ச்சியின் வளர்ச்சியும் வரலாறும்
3	13-11-24	PGDTR 3	திறனாய்வு அணுகுமுறைகள்
4	14-11-24	PGDTR 4	திட்ட ஆய்வேடு
5	15-11-24	PGDTR 5	ஆய்வறிக்கை

POST GRADUATE DIPLOMA IN TOURISM MANAGEMENT (PGDTM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDTM 1	Principles of Management
2	12-11-24	PGDTM 2	Principles of Tourism
3	13-11-24	PGDTM 3	Principles of Marketing
4	14-11-24	PGDTM 4	Art and Heritage of India
5	15-11-24	PGDTM 5	Tourism Management
6	16-11-24	PGDTM 6	Hospitality Management

POST GRADUATE DIPLOMA IN PUBLIC RELATIONS (PGDPR)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDPR 1	Principles of Management
2	12-11-24	PGDPR 2	Organizational Behaviour
3	13-11-24	PGDPR 3	PR Theory and Practice
4	14-11-24	PGDPR 4	PR Planning and Management
5	15-11-24	PGDPR 5	PR Skills and Development
6	16-11-24	PGDPR 6	Personal Skills and Development

POST GRADUATE DIPLOMA IN ENTREPRENEURSHIP (PGDE)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDE 1	Principles of Management
2	12-11-24	PGDE 2	Principles of Marketing
3	13-11-24	PGDE 3	Organizing and Staffing
4	14-11-24	PGDE 4	Directing and Controlling Business
5	15-11-24	PGDE 5	Entrepreneurship
6	16-11-24	PGDE 6	Small Scale Industries

POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT (PGDRM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDRM 1	Principles of Management
2	12-11-24	PGDRM 2	Retail Management
3	13-11-24	PGDRM 3	Retail Logistics Management
4	14-11-24	PGDRM 4	Retail Operations
5	15-11-24	PGDRM 5	Consumer Behaviour
6	16-11-24	PGDRM 6	Customer Relationship Management

POST GRADUATE DIPLOMA IN HOSPITAL MANAGEMENT (PGDHM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDHM 1	Principles of Management
2	12-11-24	PGDHM 2	Management of Out-Patient Department
3	13-11-24	PGDHM 3	Patient Care and Behaviour
4	14-11-24	PGDHM 4	Financial Management in Hospitals
5	15-11-24	PGDHM 5	Operations Management in Hospitals
6	16-11-24	PGDHM 6	Hospital Services Marketing

POST GRADUATE DIPLOMA IN CO-OPERATIVE MANAGEMENT (PGDCM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDCM 1	Environment for Cooperatives and Rural Development
2	12-11-24	PGDCM 2	Cooperative Law
3	13-11-24	PGDCM 3	Cooperative Management and Administration
4	14-11-24	PGDCM 4	Cooperative Credit and Banking
5	15-11-24	PGDCM 5	Non-Credit Cooperatives
6	16-11-24	PGDCM 6	Cooperative Accounts and Audit

POST GRADUATE DIPLOMA IN NGO MANAGEMENT (PGDNM)			
S.N	Date	Subject Code	Course Description
1	11-11-24	PGDNM 1	Principles of Management
2	12-11-24	PGDNM 2	Organizational Behaviour
3	13-11-24	PGDNM 3	Non-Governmental Organisations & Civil Society
4	14-11-24	PGDNM 4	Management of NGOs
5	15-11-24	PGDNM 5	NGOs: Legislation, Agencies & Programmes
6	16-11-24	PGDNM 6	NGOs: Financial and Project Management



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

DIPLOMA IN ELEMENTARY EDUCATION (D.EL.ED)

FIRST YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	DEL 01	Childhood and the Development of Children
2	12-11-24	DEL 02	Contemporary Indian Society
3	13-11-24	DEL 03	Education, Society, Curriculum and Learners
4	14-11-24	DEL 04	Towards Understanding the self
5	15-11-24	DEL 05	Pedagogy across the Curriculum
6	16-11-24	DEL 06	Understanding Language and Early Literacy
7	18-11-24	DEL 07	Mathematics Education for the Primary School Child
8	19-11-24	DEL 08	Proficiency in English
			PRACTICAL'S
9	20-11-24	DEL 09	Children's Physical and Emotional Health, School Health and Education
10	21-11-24	DEL 10	Creative Drama Fine Arts and Education



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

DIPLOMA IN ELEMENTARY EDUCATION (D.EL.ED)

SECOND YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	DEL 11	Cognition, Learning and the Socio-Cultural Context
2	12-11-24	DEL 12	Teacher Identity and School Culture
3	13-11-24	DEL 13	School Culture, Leadership and Change
4	14-11-24	DEL 14	Pedagogy of Environmental Studies
5	15-11-24	DEL 15	Pedagogy of English Language
6	16-11-24	DEL 16	Optional Pedagogic Courses: Social Science Education / Language Education / Mathematics Education / Science Education
7	18-11-24	DEL 17	Diversity, Gender and Education
			PRACTICAL'S
8	19-11-24	DEL 18	Children's Physical and Emotional Health, School Health and Education-II
9	20-11-24	DEL 19	Creative Drama Fine Arts and Education
10	21-11-24	DEL 20	School Internship



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

BACHELOR OF EDUCATION (B.Ed)

S.N	Date	Subject Code	Course Description
1	11-11-24	B.Ed 1	Teacher In Emerging Indian Society
2	12-11-24	B.Ed 2	Development of Learner And Teaching - Learning Process
3	13-11-24	B.Ed 3	Development Of Educational System In India
4	14-11-24	B.Ed 4	Guidance And Counselling
5	15-11-24	B.Ed 5	Educational Psychology
6	16-11-24	B.Ed 6	Environmental Education
7	18-11-24	B.Ed 7	Assessment of Learning
8	19-11-24	B.Ed 8	Essentials Of Educational Technology And Management
9	20-11-24	B.Ed 9	Elective Subject: Tamil/ English/ Mathematics/ Physics/ Chemistry/ Botany/ Zoology/ History/ Geography/ Computer Science/ Economics/ Commerce/ Home Science/ Sociology / Social Science / Science
10	21-11-24	B.Ed 10	Micro Teaching
11	22-11-24	B.Ed 11	Work Experience



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

B.ED - SPECIAL EDUCATION

S.N	Date	Subject Code	Course Description
1	11-11-24	BEDS01	Human Growth and Development
2	12-11-24	BEDS02	Contemporary India and Education
3	13-11-24	BEDS03	Introduction to Sensory Disabilities
4	14-11-24	BEDS04	Introduction to Neuro Developmental Disabilities
5	15-11-24	BEDS05	Introduction to Locomotor and Multiple Disabilities
6	16-11-24	BEDS06	Learning, Teaching and Assessment
7	18-11-24	BEDS07	General Assessment and Identification of Needs
8	19-11-24	BEDS08	Management of Learning Disabilities
9	20-11-24	BEDS09	Technology and Education of the Hearing Impaired
10	21-11-24	BEDS10	Technology and Education of the Visually Impaired
11	22-11-24	BEDS11	Elective-1: Assessment & Identification of Needs Elective-2:Curriculum Designing, Adaptation & Evaluation Elective-3:Educational Intervention & Teaching Strategies Elective-4:Technology & Disability Elective-5: Psycho-social & Family issues.
12	23-11-24	BEDS12	Micro Teaching
13	25-11-24	BEDS13	Work Experience (from Special Education Institution)



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

MAGISTER OF EDUCATION (M.Ed)

S.N	Date	Subject Code	Course Description
1	11-11-24	MED01	Psychology of Learning and Development
2	12-11-24	MED02	Advanced Research Methodology in Education
3	13-11-24	MED03	Information and Communication Technology
4	14-11-24	MED04	Advanced Philosophy and Sociology of Education
5	15-11-24	MED05	Teacher Education
6	16-11-24	MED06	Educational Planning, Management and Administration
7	18-11-24	MED07	Educational Measurement and Evaluation
8	19-11-24	MED08	Communication and Soft Skills
9	20-11-24	MED09	Elective Subject: Comparative Education / Educational Guidance and Counselling / Environmental Concerns and Education / Exploring Library and other Learning Resources
10	21-11-24	MED10	Institutional Internship Programme
11	22-11-24	MED11	Dissertation and Viva Voce
12	23-11-24	MED12	Micro Teaching



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

CHARTER DIPLOMA COURSES

MECHANICAL

FIRST YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDME-F1	English - I
2	12-11-24	CDME-F2	Applied Mathematics
3	13-11-24	CDME-F3	Applied Physics
4	14-11-24	CDME-F4	Applied Chemistry
5	15-11-24	CDME-F5	Applied Mechanics
6	16-11-24	CDME-F6	Basics of Mechanical Engineering
7	18-11-24	CDME-F7	Engineering Drawing
8	19-11-24	CDME-F8	Concepts in Information Technology
9	20-11-24	CDME-F9	Workshop Technology
10	21-11-24	CDME-F10	Business Communication

SECOND YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDME-S1	Applied Mathematics – II
2	12-11-24	CDME-S2	Workshop Technology
3	13-11-24	CDME-S3	Thermodynamics
4	14-11-24	CDME-S4	Materials Science
5	15-11-24	CDME-S5	Machine Design & Drawing
6	16-11-24	CDME-S6	Computer Application For Engineering
7	18-11-24	CDME-S7	Industrial Management
8	19-11-24	CDME-S8	Strength Of Materials
9	20-11-24	CDME-S9	Mechanical Engineering Drawing
10	21-11-24	CDME-S10	Internship & Training

THIRD YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDME-T1	Theory Of Machines
2	12-11-24	CDME-T2	CNC Machines & Automation
3	13-11-24	CDME-T3	Hydraulics & Hydraulic Machines
4	14-11-24	CDME-T4	Machine Design & Drawing – II
5	15-11-24	CDME-T5	Workshop Technology – III
6	16-11-24	CDME-T6	Entrepreneurship Development & Management
7	18-11-24	CDME-T7	Industrial Engineering
8	19-11-24	CDME-T8	Project Work
9	20-11-24	CDME-T9	Internship & Training



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

CHARTER DIPLOMA COURSES

ELECTRICAL & ELECTRONICS ENGINEERING

FIRST YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDEE-F1	English - I
2	12-11-24	CDEE-F2	Applied Mathematics
3	13-11-24	CDEE-F3	Applied Physics
4	14-11-24	CDEE-F4	Applied Chemistry
5	15-11-24	CDEE-F5	Applied Mechanics
6	16-11-24	CDEE-F6	Basics of Mechanical Engineering
7	18-11-24	CDEE-F7	Engineering Drawing
8	19-11-24	CDEE-F8	Concepts in Information Technology
9	20-11-24	CDEE-F9	Workshop Technology
10	21-11-24	CDEE-F10	Business Communication

SECOND YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDEE-S1	Applied Mathematics – II
2	12-11-24	CDEE-S2	Civil Engineering
3	13-11-24	CDEE-S3	Electrical Instruments & Measurements
4	14-11-24	CDEE-S4	Electrical Estimating & Costing
5	15-11-24	CDEE-S5	Electrical Engineering Design & Drawing – I
6	16-11-24	CDEE-S6	Computer Application For Engineering
7	18-11-24	CDEE-S7	Electronic Devices And Circuits
8	19-11-24	CDEE-S8	Electrical Power
9	20-11-24	CDEE-S9	Electrical Machine
10	21-11-24	CDEE-S10	Internship & Training

THIRD YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDEE-T1	Digital Electronics
2	12-11-24	CDEE-T2	Utilization Of Electrical Energy
3	13-11-24	CDEE-T3	Modern Electric Traction System
4	14-11-24	CDEE-T4	Microprocessors
5	15-11-24	CDEE-T5	Generation, Protection Switchgear & Economics
6	16-11-24	CDEE-T6	Entrepreneurship Development & Management
7	18-11-24	CDEE-T7	Electrical Engineering Design & Drawing – II
8	19-11-24	CDEE-T8	Project Work
9	20-11-24	CDEE-T9	Internship & Training



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

CHARTER DIPLOMA COURSES

CIVIL ENGINEERING

FIRST YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDCE-F1	English - I
2	12-11-24	CDCE-F2	Applied Mathematics
3	13-11-24	CDCE-F3	Applied Physics
4	14-11-24	CDCE-F4	Applied Chemistry
5	15-11-24	CDCE-F5	Applied Mechanics
6	16-11-24	CDCE-F6	Basics of Mechanical Engineering
7	18-11-24	CDCE-F7	Engineering Drawing
8	19-11-24	CDCE-F8	Concepts in Information Technology
9	20-11-24	CDCE-F9	Workshop Technology
10	21-11-24	CDCE-F10	Business Communication

SECOND YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDCE-S1	English-II
2	12-11-24	CDCE-S2	Surveying & Leveling – I
3	13-11-24	CDCE-S3	Building Construction
4	14-11-24	CDCE-S4	Soil Mechanics & Foundation Engineering
5	15-11-24	CDCE-S5	Civil / Architecture Engg Drawing – I
6	16-11-24	CDCE-S6	Concrete Technology
7	18-11-24	CDCE-S7	Irrigation Engineering
8	19-11-24	CDCE-S8	Transportation Engineering
9	20-11-24	CDCE-S9	Design of RCC Engineering
10	21-11-24	CDCE-S10	Highway Engineering

THIRD YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	CDCE-T1	English - III
2	12-11-24	CDCE-T2	Surveying & Leveling – II
3	13-11-24	CDCE-T3	Design of Steel Structures
4	14-11-24	CDCE-T4	Civil / Architecture Engg Drawing – II
5	15-11-24	CDCE-T5	Earth quake Engineering
6	16-11-24	CDCE-T6	Hydraulics & Hydraulic Machines
7	18-11-24	CDCE-T7	Township & Urban Planning
8	19-11-24	CDCE-T8	Entrepreneurship Development & Management
9	20-11-24	CDCE-T9	Project Work



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

ASSOCIATE MBA (A-MBA)

FIRST YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-1	Principles of Management
2	12-11-24	AMBA-2	Marketing Management
3	13-11-24	AMBA-3	Finance Management
4	14-11-24	AMBA-4	Management Accounting
5	15-11-24	AMBA-5	Human Resource Management
6	16-11-24	AMBA-6	Legal Aspects of Business
7	18-11-24	AMBA-7	Statistics Management
8	19-11-24	AMBA-8	Organisational Behaviour

SECOND YEAR

HUMAN RESOURCE MANAGEMENT

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-HR-9	Organisational Change and Change Management
2	12-11-24	AMBA -HR-10	Training and Development
3	13-11-24	AMBA -HR-11	Labour Welfare
4	14-11-24	AMBA -HR-12	Industrial Relations
5	15-11-24	AMBA -HR-13	Wages and Salary Administration
6	16-11-24	AMBA -HR-14	Strategic Management
7	18-11-24	AMBA -HR-15	Business Research Methods
8	19-11-24	AMBA -HR-16	Project Work

FINANCE MANAGEMENT

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-FM-9	Indian Capital Market and Financial System
2	12-11-24	AMBA -FM-10	Management of Financial Services
3	13-11-24	AMBA -FM-11	Capital Budgeting and Financial decisions
4	14-11-24	AMBA -FM-12	Working Capital Management
5	15-11-24	AMBA -FM-13	Risk Management and Insurance
6	16-11-24	AMBA -FM-14	Security Analysis and Portfolio Management
7	18-11-24	AMBA -FM-15	International Financial Management
8	19-11-24	AMBA -FM-16	Project Work

MARKETING MANAGEMENT

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-MM-9	Consumer Behaviour
2	12-11-24	AMBA -MM-10	Industrial & Services Marketing
3	13-11-24	AMBA -MM-11	New Product Development
4	14-11-24	AMBA -MM-12	Marketing Research
5	15-11-24	AMBA -MM-13	Advertising and Sales Promotion
6	16-11-24	AMBA -MM-14	Logistics and Sales Management
7	18-11-24	AMBA -MM-15	International Marketing
8	19-11-24	AMBA -MM-16	Project Work

HOSPITAL MANAGEMENT

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-HM-9	Hospital Architecture, Planning and Design
2	12-11-24	AMBA-HM-10	Materials Management
3	13-11-24	AMBA-HM-11	Hospital Operation – I (Patient Care)
4	14-11-24	AMBA-HM-12	Hospital Operation – II (Support Services)
5	15-11-24	AMBA-HM-13	Bio-Sciences and Epidemiology
6	16-11-24	AMBA-HM-14	Hospital Information System
7	18-11-24	AMBA-HM-15	Health Laws and Policies
8	19-11-24	AMBA-HM-16	Project Work

PROJECT AND OPERATIONS MANAGEMENT

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-POM-9	Strategic Management
2	12-11-24	AMBA- POM-10	Computer Integrated Manufacturing
3	13-11-24	AMBA-POM-11	Management information system
4	14-11-24	AMBA-POM-12	Advanced Operations Management
5	15-11-24	AMBA-POM-13	Facilities location and process design
6	16-11-24	AMBA-POM-14	Product Design and Project Management
7	18-11-24	AMBA-POM-15	Advanced Maintenance Management
8	19-11-24	AMBA-POM-16	Project Work

LOGISTICS AND SUPPLY CHAIN MANAGEMENT

S.N	Date	Subject Code	Course Description
1	11-11-24	AMBA-LSCM-9	Logistic Management
2	12-11-24	AMBA- LSCM -10	Retail Store and Visual Merchandising
3	13-11-24	AMBA- LSCM -11	Quality Management and Quality Techniques
4	14-11-24	AMBA- LSCM -12	Retail Marketing and CRM
5	15-11-24	AMBA- LSCM -13	Logistic and Supply Chain Management
6	16-11-24	AMBA- LSCM -14	Export Trade and Documentation
7	18-11-24	AMBA- LSCM -15	International Marketing
8	19-11-24	AMBA- LSCM -16	Project Work



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

EXECUTIVE MBA (E-MBA)

S.N	Date	Subject Code	Course Description
1	11-11-24	EMBA 1	Management Process & Organisational Behaviour
2	12-11-24	EMBA 2	Accounting and Finance
3	13-11-24	EMBA 3	Quantitative Methods and Research Methodology
4	14-11-24	EMBA 4	Legal Environment of Business
5	15-11-24	EMBA 5	Economics for Managers
6	16-11-24	EMBA 6	Human Resource Management
7	18-11-24	EMBA 7	Strategic Management

ELECTIVE PAPERS

HUMAN RESOURCES MANAGEMENT (HRM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	HRM 1	Organisational Change and Intervention Strategy
2	20-11-24	HRM 2	Industrial Relations and Management
3	21-11-24	HRM 3	Counselling Skill for Managers
4	22-11-24	HRM 4	Project Work

INTERNATIONAL FINANCE AND BANKING (IFB)			
S.N	Date	Subject Code	Course Description
1	19-11-24	IFB 1	International Financial Management
2	20-11-24	IFB 2	Merchant Banking and Financial Services
3	21-11-24	IFB 3	International Banking
4	22-11-24	IFB 4	Project Work

INSURANCE AND MICRO FINANCE AND MANAGEMENT (IMFM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	IMFM 1	Micro Finance and Self Help Groups
2	20-11-24	IMFM 2	Legal Aspects of Banking Operations
3	21-11-24	IMFM 3	Insurance and Risk Management
4	22-11-24	IMFM 4	Project Work

POWER DISTRIBUTION ENERGY MANAGEMENT (PDEM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	PDEM 1	Renewable Energy Systems
2	20-11-24	PDEM 2	Environmental Management
3	21-11-24	PDEM 3	Energy Auditing and Demand side Management
4	22-11-24	PDEM 4	Project Work

CONSTRUCTION AND INFRASTRUCTURE MANAGEMENT (CIM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	CIM 1	Project Formulation & Appraisal for Construction
2	20-11-24	CIM 2	Contract Laws and Regulations
3	21-11-24	CIM 3	Project Safety Management
4	22-11-24	CIM 4	Project Work

FASHION DESIGNING (FD)			
S.N	Date	Subject Code	Course Description
1	19-11-24	FD 1	Fashion Retailing
2	20-11-24	FD 2	Design Management
3	21-11-24	FD 3	International Business in Fashion Industry
4	22-11-24	FD 4	Project Work

INTERNATIONAL BUSINESS & INTERNATIONAL MARKETING MANAGEMENT (IBIMM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	IBIMM 1	International Marketing Management
2	20-11-24	IBIMM 2	International Business Environment
3	21-11-24	IBIMM 3	Customer Relationship Management
4	22-11-24	IBIMM 4	Project Work

TELECOMMUNICATION AND NETWORKING MANAGEMENT (TNM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	TNM 1	Telecom Policies and Technology
2	20-11-24	TNM 2	Network Management
3	21-11-24	TNM 3	Information Security
4	22-11-24	TNM 4	Project Work

TECHNOLOGY MANAGEMENT (TM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	TM 1	Enterprise Resource Planning for Management
2	20-11-24	TM 2	Intellectual Property Rights
3	21-11-24	TM 3	Information Security
4	22-11-24	TM 4	Project Work

PRODUCTION AND MATERIALS MANAGEMENT (PMM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	PMM 1	Productivity Management and Re-Engineering
2	20-11-24	PMM 2	Total Quality Management
3	21-11-24	PMM 3	Production Management
4	22-11-24	PMM 4	Project Work

PROJECT AND OPERATIONS MANAGEMENT (POM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	POM 1	Project Planning and Execution
2	20-11-24	POM 2	Project Finance and Support System
3	21-11-24	POM 3	Operations Management
4	22-11-24	POM 4	Project Work

MANAGEMENT INFORMATION SYSTEM (MIS)			
S.N	Date	Subject Code	Course Description
1	19-11-24	MIS 1	Information Technology for Managers
2	20-11-24	MIS 2	Software Project Management
3	21-11-24	MIS 3	Data Base Management Systems
4	22-11-24	MIS 4	Project Work

LOGISTICS AND SUPPLY CHAIN MANAGEMENT (LSCM)			
S.N	Date	Subject Code	Course Description
1	19-11-24	LSCM 1	Supply Chain Management
2	20-11-24	LSCM 2	Store Keeping And Warehousing
3	21-11-24	LSCM 3	Logistics Management
4	22-11-24	LSCM 4	Project Work

ENTREPRENEURSHIP			
S.N	Date	Subject Code	Course Description
1	19-11-24	ENT 1	Principles of Entrepreneurship
2	20-11-24	ENT 2	Project Appraisal and Finance
3	21-11-24	ENT 3	Small Business Management
4	22-11-24	ENT 4	Project Work

DIGITAL MARKETING			
S.N	Date	Subject Code	Course Description
1	19-11-24	DGM 1	Introduction to Digital Marketing and E-Commerce
2	20-11-24	DGM 2	Digital Branding
3	21-11-24	DGM 3	Search Engine, Social Media and Email Marketing
4	22-11-24	DGM 4	Project Work

GRAPHICAL DESIGN AND ANIMATION			
S.N	Date	Subject Code	Course Description
1	19-11-24	GDA 1	Management of Media
2	20-11-24	GDA 2	Media Business Practices
3	21-11-24	GDA 3	Graphical Design Production Management
4	22-11-24	GDA 4	Project Work

INTERNATIONAL HOTEL AND HOSPITALITY MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	IHHM 1	International Business Management
2	20-11-24	IHHM 2	Enterprise Resource Planning
3	21-11-24	IHHM 3	Culture and Ethos
4	22-11-24	IHHM 4	Project Work

HOTEL MANAGEMENT, CATERING TECHNOLOGY AND TOURISM			
S.N	Date	Subject Code	Course Description
1	19-11-24	HMCT 1	Room Division Management
2	20-11-24	HMCT 2	Food and Beverage Management
3	21-11-24	HMCT 3	Tourism and Travel Management
4	22-11-24	HMCT 4	Project Work

AIRLINE AND AIRPORT MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	AAM 1	Airport Operations
2	20-11-24	AAM 2	Airline Marketing Management
3	21-11-24	AAM 3	Airport Safety and Security Management
4	22-11-24	AAM 4	Project Work

EDUCATION			
S.N	Date	Subject Code	Course Description
1	19-11-24	EDU 1	Curriculum Designing
2	20-11-24	EDU 2	Education Institution Management
3	21-11-24	EDU 3	Marketing of Educational Services
4	22-11-24	EDU 4	Project Work

HOSPITAL AND HEALTHCARE MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	HHM 1	Hospital Management Information System
2	20-11-24	HHM 2	Principles of Hospital Administration
3	21-11-24	HHM 3	Health Care Technology
4	22-11-24	HHM 4	Project Work

BPO MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	BPM1	Basics of Business Process Outsourcing
2	20-11-24	BPM2	English and Information Technology
3	21-11-24	BPM3	Call Centre Technology and Techniques
4	22-11-24	BPM4	Project Work

BRAND MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	BRM1	Product and Brand Management
2	20-11-24	BRM2	E-Marketing
3	21-11-24	BRM3	Consumer Protection
4	22-11-24	BRM4	Project Work

CUSTOMER RELATIONSHIP MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	CRM1	Relationship Marketing
2	20-11-24	CRM2	Strategic Customer Relationship Management
3	21-11-24	CRM3	Sales and Distribution Management
4	22-11-24	CRM4	Project Work

DISASTER MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	DSM1	Basics of Disaster Management
2	20-11-24	DSM2	Disaster Risk Management
3	21-11-24	DSM3	Emergency Response and Crisis Management
4	22-11-24	DSM4	Project Work

ENVIRONMENTAL MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	EVM1	Air Pollution Control and Management
2	20-11-24	EVM2	Industrial Wastewater Management
3	21-11-24	EVM3	Hazardous Solid Waste Management
4	22-11-24	EVM4	Project Work

EXPORT AND IMPORT MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	EIM1	International Business
2	20-11-24	EIM2	Global Trade Environment
3	21-11-24	EIM3	Export-Import Procedures and Documentation
4	22-11-24	EIM4	Project Work

INFORMATION TECHNOLOGY MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	ITM1	Basics of Information Technology
2	20-11-24	ITM2	Management Information Systems
3	21-11-24	ITM3	Software Project Management
4	22-11-24	ITM4	Project Work

JOURNALISM MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	JNM1	Print Media: Reporting and Editing
2	20-11-24	JNM2	Media Research
3	21-11-24	JNM3	Television Journalism
4	22-11-24	JNM4	Project Work

PORT AND SHIPPING MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	PSM1	Ship Management Practice
2	20-11-24	PSM2	Ports and Terminals Management
3	21-11-24	PSM3	Maritime Business
4	22-11-24	PSM4	Project Work

PUBLIC RELATIONS MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	PRM1	Basics of Public Relations
2	20-11-24	PRM2	Strategic Communication
3	21-11-24	PRM3	Managing Relations with Media
4	22-11-24	PRM4	Project Work

RETAIL MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	RTM1	Basics of Retail and Distribution Management
2	20-11-24	RTM2	Retail Market Segmentation and Location Strategy
3	21-11-24	RTM3	Marketing Channels
4	22-11-24	RTM4	Project Work

TOTAL QUALITY MANAGEMENT			
S.N	Date	Subject Code	Course Description
1	19-11-24	TQM1	Basics of Total Quality Management
2	20-11-24	TQM2	Lean and Six Sigma Quality Management
3	21-11-24	TQM3	Quality Improvement Techniques: Tools And Methods
4	22-11-24	TQM4	Project Work



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

DIPLOMA IN COMMERCIAL PRACTICE

FIRST YEAR

S.N	Date	Subject Code	Course Description
1	11-11-24	DCP001	English
2	12-11-24	DCP002	Financial Accounting
3	13-11-24	DCP003	Business Management
4	14-11-24	DCP004	Managerial Economics
5	15-11-24	DCP005	Principles of Marketing

SECOND YEAR

S.N	Date	Subject Code	Course Description
6	11-11-24	DCP006	Human Resource Management
7	12-11-24	DCP007	Company Law and Secretarial Practice
8	13-11-24	DCP008	Corporate Accounting
9	14-11-24	DCP009	Services Marketing
10	15-11-24	DCP010	Investment Management

THIRD YEAR

S.N	Date	Subject Code	Course Description
11	11-11-24	DCP011	Cost Accounting
12	12-11-24	DCP012	Financial Services
13	13-11-24	DCP013	Commercial Law
14	14-11-24	DCP014	Corporate Legal Frame work
15	15-11-24	DCP015	Auditing