



TAMILNADU COUNCIL FOR OPEN AND DISTANCE LEARNING

Approved by International Council for Open & Distance Education (ICDE), Oslo, Norway

Internationally Recognized Institution Registered under Tamilnadu Govt Act

APPLICATION FOR STUDENT SUPPORT CENTER

Coordinator Details:

1. Name
2. Designation
3. Sex Male ☐ Female ☐
4. Qualification
5. Communication Details:
 - a) Phone No
 - b) Mobile No
 - c) E-Mail
6. Photo ID Proof: Aadhaar Card ☐ Voter ID ☐ Pan Card ☐
(Kindly Enclose a copy)

Affix Recent
Passport Size Photo
of the Coordinator

Institution's Details:

- a) Name of Trust/Society
- b) Name of Institution
- c) Year of Establishment
- d) Type of Institution Trust ☐ Society ☐ Others ☐
- e) Postal Address
- District Pin Code
7. Communication Details.
 - a) Phone No
 - b) Mobile No
 - c) E-Mail

Declaration

I certify that the particulars furnished above are true to our best of my knowledge. I will abide by all the rules and regulations of **Tamilnadu Council** given time to time. I am ready to work as Student Support Center (SSC)

Signature with seal

DOCUMENTS REQUIRED FOR SSC

1. Copy of Registered Society/Trust/Council with registration number and date.
2. Rental Agreement
3. Educational Qualification of the Coordinator .
4. Copy of Driving License/ Voter ID / Passport/ Aadhaar Card of the Coordinator.
5. PAN Card of the Coordinator
6. Profile of the Institution in Letter head.
7. Layout of the Institution
8. Minimum of four photos showing location, outer view and inner view of the institution.

